

# Agenda

# Luton Forum

DATE: Thursday 29th January 2009  
TIME: 2.00 pm  
PLACE: Hat Factory (Gallery) 65-67 Bute Street, Luton  
(NOTE VENUE)

Minute Taker:

Lisa Jerome

Quorum: Thirteen Members

Item	Subject:	Page No	Time
1	<b>Apologies for absence</b>	Verbal	2.00
2	<b>Minutes of the meeting 4 December 2008</b>	Pages 2-	2.00
3	<b>Disclosures of Interests</b> <i>Members are reminded that they must disclose both the existence and the nature of any personal interest that they may have in any matter to be considered at this meeting. A member with a personal interest in any matter to be considered at this meeting will also have a prejudicial interest in the matter if the interest is one which a member of the public with knowledge of the relevant facts would reasonably regard as so significant that it is likely to prejudice the individual's judgement of the public interest. A member who has a prejudicial interest must withdraw from the meeting room while the matter is being discussed.</i>	Verbal	
4	<b>Luton Assembly Restructure (Presentation)</b>		2.10
5	<b>Local Area Agreement</b>	Pages	2.40
6	<b>Comprehensive Area Assessment (Presentation)</b>		3.00
7	<b>Update from Thematic Blocks</b>	Verbal	3.30
8	<b>Local Strategic Partnership Manager's Report</b>	Pages	3.40
9	<b>Any Other Urgent Business with the Prior Agreement of the Chair</b>		3.50

## ITEMS FOR INFORMATION

Contact for this agenda:

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## **LUTON FORUM SPECIAL MEETING**

**Thursday 4<sup>th</sup> December 2008  
2.00 pm at AW House, Stuart Street, Luton**

### **PRESENT: MEMBERS**

Andy Calvert (Assembly) - (Deputy Chair in the Chair)  
Helen Barnett (Active Luton)  
Richard Lacy (The Chamber)  
Linda Farrell (Assembly)  
Linda Mitchell (Assembly)  
Rumi Chowdhury (Assembly)  
Lorna Brown (Assembly)  
Teresa Frith (Barnfield College)  
David Oakley-Hill (Assembly)  
Neville White MBE (Assembly)  
Jocelyn Bullock (Assembly)  
Andy Frost (Bedfordshire Police Service)  
Penny Fletcher (Bedfordshire Police Authority)  
Gillian Sharp (Community Legal Services Partnership)  
Gerry Taylor (Director of Public Health)  
Prof David Barrett (University of Bedfordshire)  
Brian McFarland (The Mall)

### **SUBSTITUTES FOR MEMBERS**

Jacqui Blake substitute for Tracey Costello (Job Centre Plus)  
Peter Jefferys substitute for Wendy Gray (Assembly)  
Pauline Manning substitute for Colin Chick (Environment and Economy Board)  
Israr Siddique substitute for Penny Furness-Smith (Health and Wellbeing Board)  
Lesley Quince substitute for Stephen Hall (Barnfield College)  
Jenny Williams substitute for Debbie Jones (Childrens Trust Board)

### **OBSERVERS**

Ian Jacobs – Government Officer – Eastern Region  
Chris Hammond – Government Officer – Eastern Region

### **SUPPORT OFFICERS/ADVISORS**

Geoff Bocutt – Director of Scrutiny, Luton Borough Council  
John Harper – Head of Local Democracy, Luton Borough Council  
Bren McGowan – LSP Manager, Luton Borough Council  
Alice Abida – Luton Borough Council  
Deborah Garner - Luton Borough Council  
Lisa Jerome – Luton Borough Council

**23 APOLOGIES FOR ABSENCE (REF: 1)**

Apologies for absence from the meeting were received on behalf of Kevin Crompton (Chief Executive, Luton Borough Council), Andrew Walkerdine (Aldwyck Housing Association), Penny Furness-Smith (Health and Wellbeing Board), Hazel Simmons (Leader, Luton Borough Council), Councillor Roy Davis, Wendy Gray (Assembly), Anwar Haque (Assembly), Janet Montgomery (Assembly) Richard Collyer (The Chamber), Simon Earles (London Luton Airport), Laura Church (Luton Borough Council), Colin Chick (Environment and Economy Board), Simon Barker (Beds and Luton Fire and Rescue Service), Jo Baty (Learning and Skills Council), Jenny Spouge (Assembly), Everton Blake (Voluntary Action Luton), Tracey Costello (Job Centre Plus), Katherine Govier (Bedfordshire Police Service), Stephen Hall (Barnfield College), Debbie Jones (Childrens Trust Board)

## **24 MINUTES OF THE MEETING HELD ON 2<sup>nd</sup> OCTOBER 2008 (REF: 2)**

**Resolved:** (i) That the minutes of the Luton Forum held on 2<sup>nd</sup> October 2008 be taken as read, approved as a correct record and signed by the Chair subject to Richard Collyer (The Chamber) being recorded as substituting for Richard Lacy (The Chamber).

Luton Advice Network advised that they were currently piloting an advice system for Domestic Violence.

Members were advised that an update on the Core Strategy would be given at the next meeting of the Forum.

## **25 DECISIONS FROM THE LOCAL PUBLIC SERVICE BOARD (REF: 4)**

Alice Abida, LSP Support Officer, fed back on the decisions of the Local Public Service Board (LPSB) since the last meeting of the Forum. The Board had discussed:

- The LAA Reward Target
- Consultation on the Comprehensive Area Assessment
- Agenda Setting
- LSP Regional Networks
- Multi Area Agreements

In response to a question, Alice advised that a working group had been established to look at improvement in performance and communications for the LPSB in particular to address any gaps in benefits realisation. A further meeting would be held in the New Year on this issue.

Following discussion, it was agreed that the full minutes of the LPSB should be distributed to all Members for information.

**Resolved:** (i) That the report be noted

(ii) That a report on Multi Area Agreements be submitted to the next meeting of the Forum following consideration by the LPSB.

## **26 TWO MINUTE REPORTS FROM THEMATIC PARTNERSHIPS AND OTHER GROUPS (REF: 5)**

The Forum received a brief update on the work of the Thematic Partnerships:

### **Assembly**

- Almost 100% of the LAA Reward Target had been achieved
- An event “Delivering A New and Vibrant Assembly” was due to be held on Tuesday 9<sup>th</sup> December 2008 between 10.00am and 2.00pm at Hightown Sports and Arts Centre. All Members were welcome to attend.

### **Children and Young People**

- The Children’s Trust Board had held its first meeting and had discussed arrangements for the Children’s Trust. The Board was looking at working together with partner agencies to maximise the use of resources such as financing, manpower and buildings across the partners.
- The Children’s Trust Management Group would be looking at the transition of services from children to adult to avoid any breakdown in service delivery.

### **Safer and Stronger**

- One meeting had been held to look at the Group’s terms of reference and to set out targets and goals for the Group.
- A report would be submitted to the Community Safety Executive focussing on the activities in this area.

### **Health and Wellbeing**

A draft of the Health and Wellbeing Action Plan would be ready early in the New Year

## **Environment and Economy**

- Regular meetings of the two sub-groups had been held to address the targets required to meet the Corporate and Go-East deadlines of December.
- A risk assessment had been carried out to look at the possible impact of the economic downturn. There was no current impact but it was suggested that this would take time to show on service provision.
- The Chamber was launching a scheme called JobCare which had been designed to complement the work of Job Centre Plus. The scheme would help those facing redundancy situation.

### **27 LUTON – THREE KEY MESSAGES (REF: 6)**

James Odling-Smee, Head of Communications at Luton Borough Council, gave a presentation to the Forum and asked Members to identify three key messages for Luton. Following group work, the following messages were fed back to the meeting.

- Great place to live
- Diverse Community
- Excellent and Thriving Opportunities for All
- Great Commercial Location
- Young Dynamic Citizens
- We're changing Fast
- Multi skilled in the arts, sports and business with links to Europe and Beyond
- Improving Schools and Opportunities for Young People
- Whatever your mode of transport, you will always be able to travel to Luton
- Equal Voices in partnership Working
- A positive attitude to cultural diversity creates energy
- Strong Sense of Identity
- Aspiring, Diverse and well connected

The Chair thanked James for his interesting and enjoyable presentation. James advised that the results would be taken back and a further report would be submitted to a future meeting of the Forum on this issue.

### **29 LOCAL AREA AGREEMENTS (REF: 7)**

Ian Jacobs advised that a draft of the report on the Local Area Agreement (LAA) would be distributed to Members of the Forum shortly. He was pleased to inform the meeting that the report was generally positive in its view of how the Partnership would effect change over the next couple of years. An annual review of the performance cycle of the Partnership would be undertaken.

The report would be submitted and approved by full Council at Luton Borough council prior to submission to the Government by 1<sup>st</sup> March 2009.

Members then reported back on the headlines from the themes within the LAA.

### **Children and Young People**

- The results at Key Stage 2 and at GCSE were on an upward trend.
- An early intervention service to address child and adolescent mental health issues would be rolled out to all schools.
- An action plan was in place to look at positive activities for young people

### **Safer and Stronger**

- The crime rate was well below target. Domestic burglary and theft from motor vehicles was on target and theft of motor vehicles was below target.
- Operation Conch was taking place in the Town Centre on Friday and Saturday nights over the Christmas period to tackle serious violent crime.
- A lot of work had been done on the 'Safer' side of the theme. The group would be looking to address the 'Stronger' side in the New Year.

### **Health and Wellbeing**

- The targets on temporary accommodation would not be met due to the current economic climate.

- It was hoped that smoking reduction targets would be met although targets to address adult obesity would not be met and the services were looking at how to deliver this target.

### **Environment and Economy**

- A new team had been established on how to adapt to climate change looking at foundation data for the area, the Corporate Risk Register and an action plan would be brought together to mitigate risk.
- The target to minimise waste had been achieved although the amount of waste would increase over the winter months due to the lack of composting opportunities etc.

The Chair thanked everyone for their attendance and wished everyone a Merry Christmas and Happy New Year.

**(Note: the meeting ended at 3.50 pm)**

# LUTON FORUM

AGENDA  
ITEM:

**2b**

**DATE OF MEETING: 29 January 2008**

**REPORT BY: Bren McGowan, LSP Manager**

**SUBJECT: Matters arising**

**1. PURPOSE:**

- 1.1 To inform members of key matters arising not covered on the agenda.

**2. RECOMMENDATIONS:**

- 2.1 The Luton Forum is recommended to note the report**

**3. REPORT:**

- 3.1 **(24) Core Strategy** - The vision and objectives drafted by the Members Steering Group of the Joint Transport and Planning Committee were agreed at the Joint Committee on 28 November 2008. With other documents, this will be part of a six-week consultation which will take place in April and May 2009.
- 3.2 **(25) Multi Area Agreement** – Multi Area Agreements were discussed at the Local Public Service Board meeting on 11 December 2008. This considered various aspects of how a Multi Area Agreement might be developed, based round some research commissioned by Bedfordshire County Council. Further consultation is taking place, and at this stage there are no firm proposals.

# *LUTON FORUM*

AGENDA  
ITEM:

**5**

**DATE OF MEETING: 29 January 2008**

**REPORT BY: Bren McGowan**

**SUBJECT: Local Area Agreement**

## **PURPOSE:**

1. To inform members of progress in the refresh of the Local Area Agreement.

## **RECOMMENDATIONS:**

2. **The Luton Forum is recommended to:**
  - 2.1 **note the proposed amendments**
  - 2.2 **delegate to the Chief Executive of Luton Borough Council authority for incorporating further amendments as required.**

## **REPORT:**

### **Review 2008/09**

3. Luton's Local Area Agreement (LAA) was signed in July 2008. The LAA included a number of indicators where further work was required – for example, where baseline information was not available or where the method of calculating the indicator was not yet available.
4. Of the 35 designated targets, there are 19 where data is not yet available. These include data which will be provided nationally, as well as those which rely on the 'weighted' Place Survey which will be available in February 2009.
5. Government Office has produced an Annual Review report for 2008/09 (attached as Annex 1) which indicates the key areas of progress and areas for future development. This review recognises how the Luton Forum and the Local Public Service Board, both through partners and partnerships, have responded to the challenges.

## **Refresh 2009/11**

6. The recent changes in the economic climate have meant that there have been concerns about targets which relate to the local economy. This recognises the seriousness of the issue, but also the need to consider realistic targets for the relatively short period of the LAA.
7. It is not proposed that any indicators should be added to, or removed from, the LAA.
8. Amendments are being proposed for the following targets:
  - NI 151 (Overall employment rates)
  - NI 152 (Working age people on out of work benefits)
  - NI 154 (Housing growth)
  - NI 156 (Temporary homelessness)
9. Any amendments to these targets are still in the progress of negotiation and so cannot be confirmed.
10. The revised LAA is scheduled to be presented to Luton Borough Council on 17 March for agreement, prior to submission to Government Office.
11. As negotiations are ongoing with Government Office, it is proposed that the Chief Executive of Luton Borough Council, as accountable body, should have the delegated authority to approve any further amendments as required.

## **Reporting progress**

12. It is proposed that a one day conference is held in July (date to be confirmed) to enable members to consider the progress made on the LAA. It is important that stakeholders should be able to consider progress against targets, but also the contribution to achieving the vision held by the Sustainable Community Strategy.

GO NETWORK LAA ANNUAL REVIEW REPORT: 2008/9			
GO	East	Area	Luton
<b>Section 1: Progress Summaries</b>			
<b>Summary of overall progress</b>			
<p>Luton has made <b>some progress</b> in developing and bedding down delivery arrangements across the majority of designated targets. Interventions and activities are in place to drive forward performance, although progress varies and is more advanced in some thematic areas. The pace and robustness of <b>delivery planning</b> has been variable but it is an area that is now being seriously addressed.</p> <p>Review discussions have flagged up that Luton will wish to discuss the level of ambition in <b>NI 154</b> (housing supply) and <b>NI 156</b> (temporary accommodation); a further three indicators <b>NI 151</b> (overall employment rate) and <b>NI 152</b> (working age people on out of work benefit) and <b>NI 162</b> (number of entry level qualifications in numeracy) may also be subject to review.</p> <p>The partnership is not seeking to drop, or add indicators to the overall package. No indicators were qualified at sign off.</p>			
<b>Summary of progress against designated targets</b>			
<p>Luton LAA has <b>35</b> designated targets. Of these:</p> <p><b>9</b> are on track to meet or exceed the levels of ambition as agreed in the signed LAA  <b>2</b> are currently off trajectory, but expected to improve over the period and to meet expectation  <b>5</b> are at risk of missing agreed levels of ambition. A detailed analysis of the delivery issues and action to resolve them is set out in section 3 below  <b>19</b> have no data yet on which to evidence progress</p> <p>Section 3D below sets out where GO-East has local intelligence to evidence performance and, on an exception basis where, even in the absence of data, there are strong examples of either where good practice is happening, or where the GO has concerns.</p>			
<b>Impact of economic conditions</b>			
<p>At this stage, many of the <b>major developments</b> in and around the town are still proceeding, with developers of commercial sites particularly confident that they will complete despite the economic downturn.</p> <p>Although data to evidence impact are at this point limited, there is a strong view that the downturn will inevitably have a serious impact on worklessness and housing growth over the next 18 months. There is a particular concern that temporary homelessness will increase.</p> <p>Although the partnership recognises existing demand for housing as a key priority, it is likely to want to renegotiate the housing growth target (<b>NI154</b>) downwards. Discussions are being planned with GO-East to look at impact and ways in which the partnership is mitigating risks. With the nature of the growth agenda in Luton, these discussions would sensibly include representatives from the two new Bedfordshire Authorities who are currently negotiating housing growth targets for their new LAAs.</p>			

The Temporary Homelessness target (**NI156**) was originally negotiated on the basis that it would be reviewed at Year 1 and will therefore also be reviewed in the context of the economic downturn, with the same criteria for renegotiation applied. This may also apply to overall employment rates (**NI 151**) and Working age people on out of work benefits (**NI 152**), where DWP guidance will help determine the outcome. New business starts (**NI 171**) was a deferred target and will be set using new ONS data.

## Section 2: Delivery

### Partnership Arrangements

The partnership has developed well over the past year and has made a number of improvements to its structure, governance and capacity.

The Local Public Service Board (LPSB) provides a senior level decision making forum that reports to the LSP Board (Luton Forum), a partnership with strong multi-agency and elected member membership. The four Theme Boards are at varying stages of development, but all have good partner and member representation and provide accountability for delivery planning. The Performance Management Sub-Group, which reports to the LPSB, will provide a greater level of challenge within the partnership and the move to align scrutiny to the four LAA themes will provide a further external challenge.

The partnership has increased its **capacity** over the past few months, with new posts created to oversee the work of the partnership (LSP Manager) and a new co-ordinator for the work of the Safer and Stronger theme. This post has already demonstrated its value in driving forward the CDRP improvement work. Performance Management of the LAA is also being strengthened with increased capacity in the performance management function and more regular and systematic performance reporting available to the various partnership boards.

Although **delivery planning** is complete across some areas of the LAA, this is not universally true. The Safer and Stronger Theme Board has at this stage only met once (with its second meeting scheduled in December having been cancelled), and whilst the structures and plans for tackling the safer element are well established through the work of the CDRP, there is still some work to do to ensure the partnership arrangements for the stronger element are equally robust. This is something that the new Safer & Stronger Communities Theme Board and the Equalities, Cohesion and Inclusion Partnership will be addressing over the coming weeks.

**Preventing Violent Extremism (PVE)** was a critical issue in the LAA negotiations and although NI35 was not included as a designated target, the local response has been strong, with good progress being made in developing effective plans and monitoring arrangements. The GO is represented at senior level on the local PVE Delivery Board, which determines strategy, advises on projects, and performance manages local delivery. These arrangements are maturing and we continue to monitor and stress the importance of continuing progress in the short to medium term.

The partnership has made some sound improvements over the past year and although some of the new arrangements are yet to become **embedded and tested**, they provide a solid platform on which to build.

**Action:**

Senior level participation is strong across the partnership but they need to be able to make key decisions that effect change and improve performance and delivery of outcomes. To achieve this it will be important that the new performance management arrangements are embedded and provide clear and concise information that allows senior members to address any blockages and underperformance.

It is also important that **delivery planning** is completed as soon as possible across all designated indicators and to a standard that reassures the partnership that effective interventions are in place and will result in achievement of some quite stretching targets.

### Named Partners

A comprehensive list of named partners was established during the initial negotiation process and included in the LAA submitted in June. Named partners continue to be **well represented** across all levels of the partnership and have a good understanding of the role they are expected to play.

In the main, the current reports from our theme leads suggest that partnership **capacity and commitment** is strong. However, there remain a number of indicators where lead accountability and ownership needs to be more explicit, this is particularly true within the 'Stronger Communities' element.

The Council and its partners have made a commitment to prioritise LAA outcomes in their 2009/10 budget setting processes.

The compact is in place in Luton and the VCS are well represented within the partnership. Luton's Community Empowerment Network, known as the Luton Assembly, represents over 650 community and voluntary groups and organisations operating in Luton. Its involvement as a member of the Luton Forum is becoming increasingly important in representing the sector.

### New ways of working and innovation

**Children and young people** – the new Children Trust Board is establishing a 'resource envelope' approach to pooled budgets and increased financial flexibility. It is hoped that this approach will more effectively identify available and aligned resources within the partnership, leading to more focused and effective commissioning of early intervention projects and other services. There has been good engagement and support from the private, voluntary and independent sectors within the Board.

A number of **jointly funded posts** have been created over the past year. The Director of Public Health is jointly funded by the PCT and Local Authority and sits on the Senior Management Team within the Council. Similarly, the Head of Children's Health is also joint funded by the PCT and Local Authority, as is a post currently advertised within Adult Social Services.

**Alignment of scrutiny** – The Council has moved to realign its scrutiny process so that it is aligned with the four themes of the LAA. This has received the approval of the Members and will come into operation in May 2009, further strengthening accountability and engaging members in the delivery of the LAA.

**Strategic Needs Assessment:** Luton Borough Council and Luton PCT, working with

the statutory and voluntary sectors, completed their first Joint Strategic Needs Assessment (JSNA) in 2008. JSNA is a process that allows all local partners to collectively understand and act upon the key health and well being issues for the entire population, and must be used to inform the Local Area Agreement and Sustainable Community Strategies. The Luton LAA states that it has been developed in line with the emerging findings from their JSNA, which is to be updated in 2009 and then once every three years thereafter

### Accountabilities to citizens

NI 4 is not in Luton's LAA, but given the White Paper, the Duty to Involve, and the role of empowerment in the CAA it is still important to assess progress. Luton have historically performed well on this National Indicator, with the last result (prior to the place survey) showing that 32.5% of people thought they could influence decisions, above both the national average (32%) and the average for the East of England (31%).

**Existing Practice** - A network of area committees and ward forums successfully supports the Council's ongoing engagement with local communities. Each area committee has £12k to spend on projects of its choice. There is widespread marketing and promotion of the forums within the Borough.

The network provides a well-developed structure for engaging with communities, and there is potential for them to be built on to develop 'deeper' empowerment work. Possible next steps through a pilot neighbourhood governance model are described below.

**Council structure** – Luton's existing structure is geographically-based, with co-terminus service delivery boundaries at area-level. This means it is relatively straight forward to align services with area-forums. Each area has a 'lead Director' (as opposed to a dedicated Director) who has a responsibility for that area across all Council departments. This is an interesting model that could be used elsewhere.

**Neighbourhood Governance Pilot** - A 'pilot' of a new neighbourhood governance model in the west of the City is now being tested. It builds on the existing ward and area structures that operate within the Borough (see above) and focuses on increasing communities' ability to influence decisions within a framework of democratic accountability. The pilot is considering the following areas: How communities can articulate local priorities, and whether performance agreements or 'charters' between them and the local authority could be developed; Councillors' role in the empowerment agenda exploring how communities can engage with the LAA, i.e. how could a neighbourhood model be used in ways for LAA targets to be developed at a local level; multi-agency, providing a single point of contact for communities to go to redress problems and how more 'in-depth' empowerment activity can be developed. Crucially, community development workers will be part of the pilot and will be used to try to work with 'hidden' communities. Plans developed in the area will reflect the local response to the priorities, and inform the development of the SCS and LAA.

### Best Practice

There is a strong tradition of high-profile 'on the ground' activity with communities. These include:

- Luton soLUTiONS - Community Action Weeks – where the council and communities work intensively on a particular area to sort out identified problems

- Ward tours – where a Director, Community Safety, Street Scene, and Highways officers tour a ward in a bus to speak to residents and identify problems and ensure they get addressed

**Conclusion and focus of GO recommendations** - There is a lot of work related to the empowerment agenda taking place in Luton. A cross-departmental, and indeed LSP-wide, over-arching strategy could be extremely useful to demonstrate the good work delivered to date and ensure that future development is well coordinated and joins-up with corporate and service-planning.

The **Equalities, Inclusion and Cohesion** Partnership is also ensuring that the Luton Forum's (LSP) commitment to ensure that the needs of all communities are considered in designing the outcomes of the LAA.

### Section 3: Target Analysis (data availability defined by CLG master list)

#### A On track to meet agreed LAA targets

NI No.	Name of NI
56	Obesity among primary school children in year 6
63	Stability of placements of LAC: length of placement
112	Under 18 conception rate
117	16 to 18 year olds who are not in education, employment or training
120	All- age all cause mortality rate
123	Stopping Smoking
135	Carers receiving needs assessment or review; specific carer's service or advice/information
142	Percentage of vulnerable people who are supported to maintain independent living
193	Percentage of municipal waste land filled

#### B Off trajectory but expected to meet agreed LAA targets by end of the LAA period

NI No.	Name of NI
8	Adult participation on sport and active recreation
163	Proportion of population qualified to at least level 2 or higher - target 7% above baseline which is to be set.

#### C At risk of missing agreed LAA targets by end of the LAA period

NI No.	Name of NI
151	Overall Employment rate
<b>Issues/obstacle to delivery</b>	Data provided annually. Whilst the partnership has reported a range of activity that in the short term has indicated positive progress, the current economic climate is likely to offset this impact.
<b>Mitigating actions</b>	LAA review will include discussion with local partners to identify evidence of localised impacts and options for recovery
152	Working age people on out of work benefits
<b>Issues/obstacle to delivery</b>	Data provided annually. Whilst the partnership has reported a range of activity that in the short term has indicated positive progress, the current economic climate is likely to offset this impact.
<b>Mitigating actions</b>	LAA review will include discussion with local partners to identify evidence of localised impacts and options for recovery
154	Net additional homes provided
<b>Issues/obstacle to delivery</b>	The Local Public Service Board forecast indicates that only 364 units (27.68% of the 2008/09 target) will be achieved.

<b>Mitigating actions</b>	LAA review will include discussion with local partners to identify evidence of localised impacts and options for recovery
<b>156</b>	Number of households living in temporary accommodation
<b>Issues/obstacle to delivery</b>	08/09 performance is not on track with less than a 10% reduction in the first half of 2008/09. The future agreed targets to be at risk due to economic downturn and anticipated slowdown of delivery
<b>Mitigating actions</b>	The original targets appeared to be demanding, even before the current economic climate, CLG had previously agreed these could be reviewed. The review will include discussion with local partners to identify evidence of localised impacts and planned response.
<b>162</b>	Number of entry level qualifications in numeracy achieved
<b>Issues/obstacle to delivery</b>	Baseline figure may have been in error and may require review.
<b>Mitigating actions</b>	The refresh will involve the lead partner (LSC), appropriate Luton partners and GO-East to establish evidence of actual impact and the reasons for possible change
<b>D Targets where there is no data yet against which to evidence progress</b>	
<b>NI No</b>	<b>Name of NI</b>
<b>Target setting deferred (ie indicators with no target in the LAA; or, no target AND appear in the CLG list)</b>	
<b>1</b>	Percentage of people from different backgrounds who believe that people from different backgrounds get on well together
<b>7</b>	Environment for a thriving 3 Sector
<b>23</b>	Perceptions that people in that area treat one another with respect and consideration
<b>32</b>	Repeat incidents of domestic violence
<b>39</b>	Rate of hospital admissions for alcohol related harm
<b>54</b>	Services for disabled children
<b>110</b>	Young peoples participation in positive activities
<b>111</b>	First time entrants into the Youth Justice System aged 10 – 17
<b>124</b>	People with long term conditions supported to be independent and in control of their condition
<b>137</b>	Health life expectancy at age 65
<b>171</b>	New business registration rate
<b>No data (ie indicators with a target but which appear on CLG list of no nationally validated data on which to base a performance assessment)</b>	
<b>15</b>	Serious violent crime rate (previously agreed years 2 and 3 to be reviewed)
<b>16</b>	Serious acquisitive crime rate
<b>17</b>	Perceptions of anti social behaviour
<b>30</b>	Re-offending rate of prolific and other priority offenders
<b>69</b>	Children who have experienced bullying
<b>181</b>	Time taken to process housing and council tax benefit
<b>188</b>	Planning to adapt to climate change
<b>198</b>	Children travelling to school – mode of travel used
<b>Examples of activities in place to maintain delivery momentum, or where the GO has concerns</b>	
Of the <b>19</b> indicators in section 3 D GO-East and Luton have local performance intelligence for <b>5</b> , showing that: 3 are on track (NI 16, NI 39 and NI 198); 2 are off trajectory but should meet the LAA targets by end of the LAA period (NI 181 and NI 188 );	

## **Delivery Momentum examples**

### **Safer Stronger Communities**

**General** – there are a number of “stronger” indicators which are subject to the Place Based Survey. The weighted results are not expected until WC 16 February and negotiation time will be limited. Guidance is available on how to agree a statistically significant improvement.

**NI 1.** Action plan is being developed. Within priority areas targeted work includes multi agency approach towards problematic landlords; inter faith work to develop awareness and understanding between people from different backgrounds. Partnership capacity and commitment in place.

**NI 7.** Need to clarify how the partnership will influence and support the sector to ensuring that local statutory bodies influence/support voluntary organisations success

**NI15, 16, 17, 30 and 32.** All relevant partners are members of the Crime and Disorder Reduction Partnership all of whom have signed up to delivering the targets. The partnership has been concentrating on developing a new structure which will give better governance and accountability in delivery. New tasking groups should also aid this process.

**NI 32.** However, a recent review of DV services by GO-East suggested that it was under resourced. In December 2008 CDRP executive accepted the review’s assessment and additional funding is being sought to increase DV mitigation advisers.

### **Children and Young People**

**NI 54.** There has been a lot of work around Aiming Higher and Palliative Care. A detailed and appropriate action plan has been developed and shared with the Government Office

### **Adult Health and Well Being**

**NI 124.** Targets will be based on PCT patient survey. Indicator is owned by older people's board so links with other indicators will be made including fuel poverty. Action plan has been drafted and is expected to be signed off shortly

**NI 137.** Measure uses a self reported health assessment which forms part of the place survey. Some early elements of the action plan do target most deprived areas. Health trainers due to start in early 2009 and will focus on 5 poorest areas for life expectancy and obesity.

### **Local Economy and Environmental Sustainability**

**NI 181** – Luton needs to significantly improve and is being supported by DWP and Peterborough. The economic downturn may affect progress made but the situation is being monitored centrally and by GO-East.

# LUTON FORUM

AGENDA  
ITEM:

**8**

**DATE OF MEETING: 29 January 2008**

**REPORT BY: Bren McGowan**

**SUBJECT: LSP Manager's Report**

## **PURPOSE:**

1. To update members on general issues relating to the Luton Forum.

## **RECOMMENDATIONS:**

2. **The Luton Forum is recommended to note this report.**

## **REPORT:**

### **Local Public Service Board**

3. Confirmed minutes of the Local Public Service Board (LPSB) have been circulated to members as requested. Attention is also drawn to the following recent items:
4. At its meeting on 11 December 2008, the LPSB agreed the establishment of a Housing Forum. This will have a direct report through the Environment and Economy Board, but will also feed information into other thematic partnerships as appropriate.
5. At its meeting on 8 January 2009, the LPSB received a presentation on Marsh Farm Community Development Trust, with a focus on sustaining the benefits of the programme. This has been referred to the Luton Assembly for information.

### **Regional Networks and Events**

6. Information has been circulated to members about the following events:

LSP / LAA Network: *The changes to the regional LSP / LAA Network and funding priorities* – Thursday 5 February (09:30 – 14:00), Newmarket Racecourse.

*Making CAA Truly Comprehensive - District Councils and Fire Authorities - Thursday 5 March (09:00 – 16:00) Moller Centre, Cambridge.*

*Making CAA Truly Comprehensive - Local Strategic Partnerships – Tuesday 10 March (09:00 – 13:00) Robinson College, Cambridge.*

### **LAA / LSP Practitioner Group**

7. The LAA / LSP Practitioners Group met on 19 January. The current priorities for support within the region are:
  - Climate Change
  - Engagement, Empowerment and Cohesion
  - Skills and Worklessness.
8. Consultation about future priorities will take place at the LAA./LSP Network on 5 February. A briefing note is attached (Annex 1).

## Briefing Note: LSP/LAA/MAA Practitioner Group 19<sup>th</sup> January 2009

The group agreed it is helpful to have a brief note to share with partners and colleagues in advance of the formal minutes. This note will also be available at [www.eera.gov.uk/meeting-and-events/regional-networks/lsp-network/](http://www.eera.gov.uk/meeting-and-events/regional-networks/lsp-network/) and [www.improvementeast.gov.uk](http://www.improvementeast.gov.uk) under the LAA/LSP theme as that website develops.

### Updates

The group were given a number of updates following requests at the last meeting:

- Principles of IE funding; this will be for individual authorities and LSPs that are identified as being in difficulty; commissioned work to find solutions for common challenges identified through evidence such as CAAs and through networks such as LSPs; there is no bidding process.
- Local Improvement Advisers have been recruited and you can access their services free through [Alex.Stewart@eera.gov.uk](mailto:Alex.Stewart@eera.gov.uk) or [Joseph.Reay@eera.gov.uk](mailto:Joseph.Reay@eera.gov.uk). More information will be available at the EERA run LSP Network on 5<sup>th</sup> February but you need to [book a place](#).
- The Group agreed that it would be helpful to hold a Festival of Ideas with the Innovations Exchange to develop a future work programme on a priority area. Funding will need to be set aside to develop proposals arising from the event as well as for the event itself. No topic was agreed at this stage.

### Current Priorities

At the last meeting there were volunteers to find out what was happening in the region on each of the 3 priorities and report back to the group.

- Climate Change; there is already £520K of funding from partners to fund a programme of support including two regionally based posts to help with co-ordination. The LA Climate Change Forum had a meeting on 15<sup>th</sup> January to discuss support needs and Eve Dewsnap volunteered to get in touch with them to see if there is any further action we need to take at this time.
- Engagement, Empowerment and Cohesion; the Regional Empowerment Partnership currently has a funded action plan and are restructuring their governance arrangements to be more LA focussed. There is an NI4 leads meeting at the end of January and we can find out more about support needs related to empowerment from them. It was agreed that the full remit of this priority is wide but that cohesion issues are very important and we need another lead from the group to take this on. That person will need to link into the Social Strategy Implementation Group and the GO led group of cohesion leads.
- Skills and Worklessness; The group agreed that it would be helpful to hold 6 sub regional workshops linked into work already being undertaken within counties on this issue. The aim of the events is to highlight what is already available to help with this agenda, link up partners and give an opportunity for Local Authorities to identify how they can ensure their own staff are trained to a minimum of NVQ Level 2. This will need to link into the nationally funded initiative that is about to be launched by the IDeA, DWP and CLG and is expected to include a regional event in March.
- Support for Partnership Development is still a priority building on the existing A2P project which is currently funded. The group agreed that the LIAs should be commissioned to do some diagnostic and scoping work with LAAs. Needs need to be assessed and solutions offered to help with robust performance

management; strategic resource management; effective delivery planning and leadership in partnership.

### **Future Priorities**

There is funding set aside to work on the existing priorities which will be allocated as the work programmes are developed. It was a tight timescale to come up with the first priorities and we would like to consult more widely to find out if there are other emerging issues which also need regional support. There will be a session on this at the LSP/LAA Network event on 5<sup>th</sup> February and an on-line questionnaire for those LSPs that are not represented on the 5<sup>th</sup>. Both the session and the questionnaire will be based around intelligence gathered from Go-East from the review and refresh process and the results arising from the use of the A2P toolkit and will be based around the Improvement East funding principles.

The strategic Group asked for a menu of existing support available for LSPs to be compiled which was presented to the group in draft form. The idea is to signpost what is available, identify any gaps in provision and consider whether or not it would be helpful to fund specific things from the menu if the evidence shows there is common need. The menu is likely to be an evolving document and we hope to have a draft version available to circulate shortly.