

LUTON FORUM AGM MEETING

**Thursday 11th June 2009
2.00 pm at AW House, Stuart Street, Luton**

PRESENT: MEMBERS

Councillor Hazel Simmons – Luton Borough Council – Chair
Andy Calvert – Luton Assembly – Vice-Chair
Kevin Crompton – Chief Executive, Luton Borough Council
Councillor Roy Davies – Luton Borough Council
Catherine Govier – Bedfordshire Police
Andy Frost – Bedfordshire Police
Neil Hadden – Aldwyck Housing Association
Helen Barnett – Active Luton
Gillian Sharp – Luton Law Centre
Penny Furness-Smith – Chair, Health and Well-Being Board
David Oakley-Hill – Luton Assembly
Anwar Haque – Luton Assembly
Everton Blake – Voluntary Action Luton
Linda Farrell – Luton Assembly
Anwar Haque – Luton Assembly
Janet Montgomery – Luton Assembly
Jenny Spouge – Luton Assembly

SUBSTITUTES FOR MEMBERS

Laura Church (substitute for Colin Chick)

SUPPORT OFFICERS/ADVISORS

Bren McGowan – LSP Manager, Luton Borough Council
Alice Abida – LSP Support Officer, Luton Borough Council
Lachlan Robertson, Joint Technical Unit Manager, Strategic Planning
Lisa Jerome – Democratic Services, Luton Borough Council

1 APOLOGIES FOR ABSENCE (REF: 1)

Apologies for absence from the meeting were received on behalf of Councillor Sian Timoney (Fire Authority), Lorna Brown (Luton Assembly) Lysle Osborne (Marsh Farm Community Development Trust), David Barrett (University of Bedfordshire), Dave Fothergill (Beds and Luton Fire and Rescue Service), Colin Chick (Chair Economy and Environment

Board), Angela McNab (NHS Luton), Craig Smith (Learning and Skills Council)

2 REVIEW OF MEMBERSHIP

The LSP Manager submitted a report regarding the membership of the LPSB and the Luton Forum. It had been agreed by the LPSB that its membership should remain the same and that no changes were proposed to the membership of the Forum although attention was drawn to the following:

- (i) Luton Cultural Services Trust would be the member for 2009/10 replacing Active Luton;
- (ii) Luton Advice Network replaced the Community Legal Services Partnership;
- (iii) Aldwyck Housing Association had replaced Jephson Housing Association.

3 CONSTITUTION

The LSP Manager submitted a report updating the Code of Conduct for the Luton Forum, recommended by the LPSB.

Members considered the procedure regarding alleged breaches of the Luton Forum Code of Conduct. Following discussion, it was agreed:

- (i) that in any instance of a suspected breach of the Code of Conduct or an incidence of inappropriate behaviour was reported, the Council Officer to oversee the process should be the Head of Local Democracy and not the Head of Regeneration as originally stated;
- (ii) that Standards Panels consisting of three members should be made up of members from the different sectors.

4 MINUTES OF THE MEETING HELD ON 5TH JUNE 2008 (REF: 2)

Matters arising

Members suggested that the LPSB should be asked to consider:

- (i) How to achieve representation on the Forum from young people; and
- (ii) how Luton Forum meetings could be advertised to encourage public attendance.

Resolved: That the minutes of the Luton Forum held on 5th January 2009 be taken as read, approved as a correct record and signed by the Chair.

(Note: the meeting ended at 2.20pm)