

These Terms of Reference were agreed by the Board on 6th July 2004 with an amendment to the sub groups agreed on 25th January 2005.

LUTON CHILDREN AND YOUNG PEOPLES STRATEGIC PARTNERSHIP

CHILDREN AND YOUNG PEOPLES STRATEGIC BOARD

Terms of Reference

Vision

The long term vision of the Strategic Partnership shall be that:-

1. Children and young people can grow up as healthy well balanced individuals;
2. Children and families can live in safe secure communities, protected from abuse, harassment, exploitation and neglect;
3. That children enjoy growing up in Luton and that they are enabled to achieve their full potential;
4. That children, young people and their families are involved with the development of services and are encouraged to make a positive contribution to society;
5. That all services contribute to the stability of family life economically, socially and emotionally.

Purpose of Children and Young Peoples Strategic Board

1. To enable the best possible co-ordination and planning of services for all children within the Borough of Luton.
2. To maximise the likelihood that resources will be used effectively and efficiently.
3. To monitor the performance of services for children, and those receiving services.
4. To ensure that services for children are represented effectively in the broader planning framework and strategic discussions.

The Role of the Strategic Board

Setting strategic direction

- Agree shared priorities for service development.
- Identify national and local issues impacting on Luton children and requiring a collaborative response, in particular, proposals contained in or emanating from the Green Paper "Every Child Matters" and the Children's NSF.
- Commission and agree the Children's Services Plan, the Children and Young People Preventative Strategy, and relevant sections of other strategic plans, wherever possible enabling planning to take place over a three or five year period.
- Maximise the consistency between these and other plans affecting children.
- Identify, recommend and promote multi agency priorities.

Project Management

- Commission specific, defined and time limited, multi agency initiatives and act as a project management board in accordance with an agreed project management model.
- Receive reports from such projects when completed and close the project.
- Agree future developments and integration arising from projects.

Financial responsibility for shared activity

- Maintain an overview of all resources invested in services to children in Luton.
- Work towards a joint investment plan for children where service priorities are reflected in a single source document and financial arrangements are aligned to reflect this.
- Enable pooled or shared budget arrangements for local initiatives which support the agreed overall strategy.

Managing and reviewing performance of services for children

- Receive reports on the performance of services in relation to an agreed set of indicators that give a picture of the overall well being of children at risk in Luton.
- Monitor the performance of agencies and partnerships in relation to targets contained within the Children's Services Plan and other relevant planning documents.
- Recommend action of individual agencies and partnerships when performance falls short of expectations.

Involving the community in children's services

- Ensure that services for children are inclusive of all communities and groups of children within the Borough of Luton.
- Promote user involvement and participation in all aspects of the development, planning and implementation of children's services, ensuring that this is systematic, effective and well co-ordinated.

Frequency of Meetings

Quarterly

Membership

Membership shall be:

Chief Executives of the main local agencies involved with commissioning or service provision for children. To include:-

- Housing and Social Services Department
- Lifelong Learning
- NHS Trusts
- Strategic Health Authority
- Connexions
- Police (Divisional)
- Probation
- Learning and Skills Council

LBC Councillor with Portfolio responsibility for children and young people

LBC Councillor with Portfolio responsibility for health and social care

Chair of the Early Years Development and Child Care Partnership.

Two Head teachers representing primary and secondary schools

The Chairperson shall be either,

the Chief Executive of Luton Borough Council or an NHS Trust,
or,
the Director of Children's Services (when appointed),
or,
an Independent person.

Members of the Board shall have a nominated substitute.

LUTON CHILDREN AND YOUNG PEOPLES STRATEGIC PARTNERSHIP

PARTNERSHIP MANAGEMENT GROUP

Terms of Reference

Role

To take an holistic approach to the identification, planning and implementation of new initiatives to improve the range and delivery of services to children and families in Luton.

Purpose

The Partnership Management Group will provide a bridge between the Children and Young Peoples Strategic Board and all other strategic, policy and planning groups/Boards relating to children and young people in Luton.

It will provide a forum for discussion of developmental issues relating to children and family services across agencies and with voluntary and independent sector providers.

It will be responsible for identifying need, aspects requiring development, and will make recommendations for action to the Children and Young Peoples Strategic Board.

It will have general oversight of project management teams and receive regular reports in regard to the implementation and progress of projects.

It will facilitate the work of the Children and Young Peoples Strategic Board.

Frequency of meetings

Two meetings between each meeting of the Board.

Membership

Representative senior managers of the main agencies, projects and initiatives and representatives of voluntary organisations.

Members of the Group shall have a nominated substitute.

CHILDREN AND YOUNG PEOPLES STRATEGIC PARTNERSHIP – LUTON

